



DJ Specialist

PROFESSIONAL MOBILE ENTERTAINMENT

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Proud Member of G.H.A.M.M.A - Greater Houston Area Mobile Music Association
and N.A.M.E. - National Association of Mobile Entertainers

RECEPTION PLANNING SHEET

(Complete and return 3 weeks prior to your event)

Wedding Date _____ Start Time _____ End time _____
Wedding Ceremony Location _____
Reception Location _____ Room Name _____
Address _____ Number of Guests _____
Bride's Name _____ Age _____
Phone(H) _____ Phone(W) _____ Occupation _____
Groom's Name _____ Age _____
Phone(H) _____ Phone(W) _____ Occupation _____
E-Mail Address (Bride) _____ (Groom) _____
Address after wedding _____ City _____ Zip _____
Honeymoon Location _____

Bride's Parents (Circle all that apply)

Mother/Step _____ Father/Step _____ Years Married _____
Phone _____ Phone _____
Mother/Step _____ Father/Step _____ Years Married _____
Phone _____ Phone _____

Grooms Parents (Circle all that apply)

Mother/Step _____ Father/Step _____ Years Married _____
Phone _____ Phone _____
Mother/Step _____ Father/Step _____ Years Married _____
Phone _____ Phone _____

Grandparents (List all who will attend)

Names _____ Years Married _____
Names _____ Years Married _____
Names _____ Years Married _____
Names _____ Years Married _____

Wedding Coordinator _____ Phone _____
Photographer _____ Phone _____
Videographer _____ Phone _____
Caterer _____ Contact _____ Phone _____

How were you referred to DJ Specialist?

Repeat Customer _____
Saw us perform at _____
Referred by _____
Other (specify) _____

****Please Read "Reception Information Sheet" prior to completing****

___ **Entrance of Wedding Party** Yes/No
___ **Entrance of Bride & Groom** Yes/No Announced as: _____
___ **Bride/Groom to Welcome & Thank Guest** Yes/No
___ **First Dance Song** _____ Artist _____
Wedding Party to join ½ way through? Yes/No
___ **Food** (Circle One) Buffet Sit Down Approx. Start Time _____
___ **Cake Cutting** Song _____ Artist _____
___ **Toast** Best Man (name) _____ Maid/Matron of Honor (name) _____
Father of Bride Yes/No Father of Groom Yes/No
Others _____
___ **Father/Daughter Dance Song** _____ Artist _____
To include Mother/Son Yes/No
All Father/Daughters or all parents/children join in Yes/No
___ **Parent's Dance Song** _____ Artist _____
Grandparents included Yes/No
___ **Bouquet Toss** Yes/No **Song** _____ Artist _____
___ **Garter Toss** Yes/No **Song** _____ Artist _____
Bride to sit on: Chair/Best Man's Knee/Other (circle one)
___ **Other spotlight dance?** _____
___ **Other spotlight dance?** _____
___ **General Dancing**
___ **Money Dance** Yes/No

How should the DJ dress? (Please Choose One)

1. Tux (Standard)
2. Suit/Tie
3. Country Club Dressy (Dockers/Button down shirt/Jacket-no tie)
4. Country Club Casual (Dockers/Polo shirt)
5. Flashy
6. Casual
7. Other _____

TYPES OF DANCE MUSIC PREFERRED

Big Band/Standards – Duke Ellington, Glenn Miller, Benny Goodman, Nat King Cole, Tommy Dorsey, Frank Sinatra, Arte Shaw, Johnny Mathis, etc

50's/60's Rock – Beatles, Beach Boys, Jerry Lee Lewis, Elvis, Platters, Bill Haley, Chubby Checker, Bobby Darin, etc.

Motown/Soul – Aretha Franklin, James Brown, Temptations, 4 Tops, Supremes, Marvin Gaye, Smokey Robinson, Jackson 5, etc

Funk/Disco – Bee Gees, Village People, Chic, Earth Wind & Fire, Donna Summer, Commodores, Gap Band, Kool & The Gang, Wild Cherry, etc.

Classic Rock – Bob Seger, AC/DC, Van Halen, John Mellencamp, Rolling Stones, Aerosmith, ZZ Top, Eric Clapton, Elton John, etc.

80' Retro – Beastie Boys, B-52's, New Order, Romantics, Cure, INXS, Devo, Clash, Soft Cell, Modern English, Talking Heads, Billy Idol, etc.

Country – Shania Twain, Dixie Chicks, Faith Hill, Tim McGraw, George Strait, Alan Jackson, Garth Brooks, Alabama, etc.

R&B/Old School – Rob Base, Rick James, Prince, Tone Loc, Young MC, Salt-N-Pepa, Will Smith, C&C, Madonna, MC Hammer, Michael Jackson, etc.

Current Top Hits – Subject To Change

Ethnic Music – Italian, Jewish, Irish, Latin, Greek, Cajun, Polkas, Reggae, etc.

Group Participation Dances – Conga, Shout, YMCA, Electric Slide, Grease, etc.

Jazz	Big Band
50's	60's
60's & 70's	Motown/Soul
70's	70's Disco
80's	Classic Rock
Top 40	Contemporary R&B
Rap-Hip/Hop	

Country	
Two Step	Waltzes/Polkas
Line Dances	

Latin		
	Salsa	Meringue
	Cumbia	Tejano
	Ranchero	Other

Special Requests

Please DO NOT Play the following:

Dedications, Birthdays, Anniversaries, etc. _____

Sensitive Subjects _____

Anything else we should know? _____



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Bridal Party Introduction

Bride's Parents: _____

Groom's Parents: _____

Bridesmaids and Groomsman

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

_____ Escorted By _____

Maid/Matron of Honor: _____

Escorted By _____

Best Man: _____

Ring Bearer(s): _____

Flower Girl(s): _____

Bride and Groom

Mr. & Mrs. _____

Remarks/Notes:

